

Dear Colleagues

NHS HEALTH BOARDS AND SPECIAL HEALTH BOARDS

Remuneration Increase 2016-17: Chairs And Non-Executive Members

1. I am writing to advise you of the revised annual rates of remuneration payable to Chairs and other Non-Executive members of Health Boards, Special Health Boards and Healthcare Improvement Scotland. Other Health Bodies will be advised separately by their Scottish Government Sponsor Teams.

Background

2. The revised rates reflect a 1% increase, in accordance with the Public Sector Pay Policy for 2016-17 and are set out in the table overleaf.

3. Please note that this replaces the information contained in [CEL 18 \(2014\)](#).

Action

4. The revised rates are payable from 1 April 2016.

Travel & Subsistence

5. It has been brought to our attention that NHS Boards are handling travel and subsistence claims for non-executive members differently.

6. It appears that some NHS Boards have confirmed that expenses (travel from home to work/meetings) for Non-Executive Directors (NXDs) are paid gross and that there is a PAYE Settlement Agreement (PSA) in place.

DL (2016) 8

20 April 2016

Addresses

For action

NHS Chief Executives
NHS Finance Directors

For information

NHS Board Chairs

Enquiries to:

Robert Kirkwood
Corporate Business
Manager
Area 2E(N)
St Andrew's House
Regent Road
Edinburgh EH1 3DG

Tel: 0131 244 2556

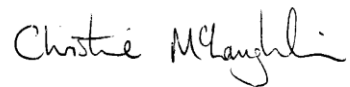
E-mail:

robert.kirkwood@scotland.gsi.gov.uk

<http://www.gov.scot>

7. Non-Executive Directors are permissible under the scope of PSAs as they are classed as employees by HMRC. You might find it helpful to refer to the HMRC overview of PAYE settlements (<https://www.gov.uk/payee-settlement-agreements/overview>).

Yours sincerely



Chirstine McLaughlin
Director of Health Finance

REVISED RATES OF REMUNERATION FOR CHAIRS AND NON-EXECUTIVE MEMBERS OF NHS BOARDS AND SPECIAL HEALTH BOARDS

The rates apply from 1 April 2016

NHS Board	Remuneration (£)	
	Chair (a)	Member (b)
Greater Glasgow & Clyde, Lothian	£40,738 (£261.14)	£8,169 (£157.09)
Grampian, Lanarkshire, Tayside	£32,465 (£208.11)	£8,169 (£157.09)
Ayrshire & Arran, Borders, Dumfries & Galloway, Fife, Forth Valley, Highland	£30,235 (£193.82)	£8,169 (£157.09)
Island Boards	£28,008 (£179.54)	£7,479 (£143.83)
Special Boards	£25,462 (163.22)	£8,169 (£157.09)
Healthcare Improvement Scotland*		

(a) Remuneration for Chairs is based on a time commitment of 156 days per year or 3 days per week.

(b) Remuneration for Members is based on a time commitment of 52 days per year, or an average of 8 hours per week.

* Healthcare Improvement Scotland, Chair (daily rate £163.22) and Members (daily rate £157.09)