

Dear Colleague

Local Delivery Plan (LDP) Guidance 2017/18

Summary

The LDP Guidance 2017/18 sets out the Scottish Government planning priorities for NHS Boards.

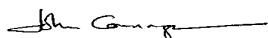
Background

The Health and Social Care Delivery Plan sets out the actions required to reform and further enhance health and social care services. The draft Scottish Budget has been published and letters of indicative allocations issued to NHS Boards. At the same time letters on draft budgets were issued to Health & Social Care Partnership Chief Officers and Local Government Chief Executives. Sir Harry Burns is leading the national review of targets and indicators for health and social care - initial recommendations are due in Spring 2017.

Action

NHS Boards must engage with Health & Social Care Partnerships in the preparation of LDPs with a relationship based on collaboration. The LDP Process will evolve as new arrangements for regional planning and delivery of services are put in place. We will also need to take account of the national review of targets and indicators. NHS Boards should submit their draft LDP to NHSLocalDeliveryPlans@gov.scot by 31 March 2017. Feedback will be provided to NHS Boards in April. Final LDPs should be submitted by 30 September 2017.

Yours sincerely



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16 January 2017

Addresses

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1. Chief Executives

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1. Local Delivery Plan Guidance 2017/18

1.1 Increasing healthy life expectancy purpose target

The Scottish Government has a key purpose target to increase healthy life expectancy (available at <http://www.gov.scot/About/Performance/scotPerforms>). Increasing healthy life expectancy will mean that people live longer in good health, increasing their capacity for productive activity and reducing the burden of ill health and long term conditions on people, their families and communities, public services and the economy generally. We expect that the actions that NHS Boards set out in their LDPs will help to increase healthy life expectancy.

1.2 Health and Social Care Delivery Plan

The Scottish Government's 2020 Vision for health and social care is that by 2020 everyone is able to live longer healthier lives at home, or in a homely setting and, that we will have a healthcare system where:

- Whatever the setting, care will be provided to the highest standards of quality and safety, with the person at the centre of all decisions
- We have integrated health and social care
- There is a focus on prevention, anticipation and supported self-management
- Where hospital treatment is required, and cannot be provided in a community setting, day case treatment will be the norm
- There will be a focus on ensuring that people get back into their home or community environment as soon as appropriate, with minimal risk of re-admission

Prevention, particularly in the early years, is critical to improving the long term health of the people of Scotland.

The Health and Social Care Delivery Plan (available at <http://www.gov.scot/Publications/2016/12/4275>) sets out our programme to enhance health and social care services. The Health and Social Care Delivery Plan recognises that we must prioritise the actions which have the greatest impact on delivery. It focuses on three areas often referred to as the Triple Aim: better care; better health; better value. Within their LDP, NHS Boards will set out by March their initial plans on the agreed local actions being taken forward in 2017/18 to deliver the actions and milestones set out in the Health and Social Care Delivery Plan. The LDP will set out the impact these local actions will have on outcomes and the way in which progress will be monitored.

The increase in Health Visitor numbers, implementation of the Universal Health Visitor Pathway and expansion of the Family Nurse Partnership Programme are pivotal elements of our focus on prevention. We would expect prevention to feature strongly in LDPs with specific links to HV and Family Nurse Partnership expansion in the context of 'Getting it Right for Every Child'.

Establishing strong and effective population based regional planning and delivery is a fundamental aspect of the Health and Social Care Delivery Plan. Within their LDP, NHS Boards will set out the practical early steps they are taking to ensure they are prepared to co-operate fully in regional planning and delivery of services during 2017/18. In the final LDPs to be submitted by September we would look for the regional planning and delivery

aspects to be more fully developed. We will continue to work closely with NHS Boards to develop our approach to regional planning and delivery.

1.3 National review of targets and indicators for health and social care

Sir Harry Burns is leading the national review of targets and indicators for health and social care. This work includes consideration of the LDP Standards. Scottish Ministers will consider review recommendations which are due in Spring 2017. In the meantime, LDP Standards currently remain in place these are accessible at <http://www.gov.scot/About/Performance/scotPerforms/NHSScotlandperformance>. In their planning for 2017/18, NHS Boards must continue to ensure that clinical priority is given to patients – including unscheduled care, cancer and other patients referred with urgent status. NHS Boards will continue to maintain local improvement trajectories for current standards and these will be discussed at mid-year reviews against a background of appropriate risk assessment. Further detail will be provided on the format of information required to support discussion on standards at mid-year reviews.

Boards are reminded that a key aspect of our 2020 Vision relates to safety and person-centeredness. Boards are expected to continue to set improvement aims for these dimensions.

1.4 Financial Planning

Draft Budget 2017/18 indicative allocations letters were issued to NHS Boards in December 2016 to support delivery of budget priorities. Within their Local Delivery Plan, NHS Boards will set out Financial Plans for a minimum period 2017-18 to 2019-20. The supporting narrative should provide clear financial details on:

- NHS Board Revenue outturn
- NHS Board Capital outturn
- The contribution to each Integration Authority, showing comparative data for 2016-17
- Planned expenditure on primary care and mental health, showing comparative data for 2016-17
- Actions being taken to shift the balance of care from acute to community settings, as part of the commitment to deliver more than half of the NHS frontline spending in community health services by 2021-22.
- Investment plans in prevention and early prevention, particularly in early years
- Approach to ensuring Alcohol and Drugs Partnerships deliver agreed service levels
- Planned actions in relation to the Sustainability and Value programme, including:
 - Implementation of the Effective Prescribing programme;
 - Delivering a quality and cost assessed improvement plan to respond to Productive Opportunities identified from benchmarked performance;
 - Reducing medical and nursing agency and locum expenditure, as part of a national drive to reduce this spend by at least 25% in-year; and
 - Implementation of opportunities identified by the national Shared Services Programme.

1.5 Workforce Planning

Everyone Matters: 2020 Workforce Vision remains the workforce policy for Scotland. Boards are therefore asked to provide, within their LDP, a short outline of their local Everyone Matters: 2020 Workforce Vision Implementation Plans for 2017-18 to deliver the 5 priorities; Healthy Organisational Culture; Sustainable Workforce; Capable Workforce; Workforce to Deliver Integrated Services; and Effective Leadership and Management.

A National Health and Social Care Workforce Plan is planned for publication in Spring 2017. The Plan will present an opportunity to refresh guidance for the production of NHS workforce plans; and introduce workforce planning which provides an overall picture for health and social care staff. The Scottish Government intend to circulate a National Discussion Document in early 2017 which will look at the practical issues involved, seeking input from NHS Boards and others. NHS Boards will also be required to publish their wider workforce plan during 2017 and are reminded that the application of the Nursing and Midwifery Workload and Workforce Planning Tools are mandatory and should be used and documented in the development of Workforce Plans and workforce projections.