



SCOTTISH EXECUTIVE

Health Department
Directorate of Service Policy and Planning

Primary Care Division
St Andrew's House
Regent Road
EDINBURGH
EH1 3DG

Dear Colleague

REFUNDS OF THE NHS PRESCRIPTIONS CHARGES RECEIPT FORM FP57

Summary

1. This circular advises NHS Board of a revised receipt Form FP57 (0405) which is available to order when pharmacists' existing stock of Form FP57 (0403) is exhausted.
2. [NHS Circular PCA \(P\) \(2005\)9](#) issued on 13th April 2005 gave details of changes to the arrangements for refunds of prescription charges from 1st April 2005. There is no further change to these arrangements. Patients are still required to apply for refunds of prescription charges by post. Community pharmacists are asked to supply with each FP57 a pre-paid envelope addressed to NHS National Services Scotland Practitioner Services (Pharmacy Repayments), 1 South Gyle Crescent Edinburgh (TEL: 0131 275 6076). NSS have been instructed to accept both versions of Form FP57.
3. Requests for additional supplies of pre-paid, addressed envelopes, information slips and Form FP57 for patients should be sent to:-

Banner Business Supplies Ltd
Unit 2
Kingsthorpe Park
Nettlehill Road
Houston Industrial Estate
Livingston
EH54 5DB
Tel: 01506 448 419
Fax: 0845 712 5927

Action

4. NHS Boards are asked to bring this letter as quickly as possible to the attention of all community pharmacies and all staff involved in dealing with matters relating to prescription charges.
5. Pharmacists are asked to ensure that patients receive an information slip with their pre-paid envelope and Form FP57 for refund of prescription charges.

5 August 2005

Addresses

For action

Chief Executives, NHS Boards

Chief Executive,
NHS National Service Scotland

Counter Fraud Services

For information

Chief Executive,
State Hospital Board for Scotland

Chief Executive,
NHS Health Scotland

Chief Executive, NHS24

Executive Director, NHS Education

Chief Executive,
NHS Quality Improvement Scotland

Enquiries to:

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6. Further information about revised arrangements for obtaining prescription charge refunds will be issued in due course.

Yours sincerely



DR HAMISH WILSON
Head of Primary Care Division