

Dear Colleague

SCOTTISH DENTAL PRACTICE BOARD – VACANCY

Summary

1. The attached Memorandum to this letter seeks expressions of interest from dentists wishing to serve as a dental member of the Scottish Dental Practice Board.

Action

2. NHS Boards are asked to **urgently** copy and issue the Memorandum to this letter to all dentists on their dental list.

Yours sincerely

MARGIE TAYLOR
Chief Dental Officer

12 February 2015

Addresses

For action
Chief Executives,
NHS Boards

For information
Chair, Scottish Dental Practice
Board

Chief Executive,
NHS Education for Scotland

Chief Executive,
NHS National Services Scotland

Director,
Practitioner Services

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**DENTISTS
NATIONAL HEALTH SERVICE
GENERAL DENTAL SERVICES**

SCOTTISH DENTAL PRACTICE BOARD – VACANCY

1. This Memorandum seeks expressions of interest from dentists, including Public Dental Service dentists, wishing to serve as a member of the Scottish Dental Practice Board (SDPB).

Background

2. One vacancy has arisen for a dental member of the SDPB. The SDPB comprises a part-time Chair, who must be a registered dental practitioner, 4 part-time dental members and 3 part-time lay members. Members are appointed for up to 3 years. The SDPB holds 6 full-day Board meetings per year, and there is the potential for an additional requirement to attend roughly a further 6 meetings a year. Members are paid for attendance at SDPB meetings and are entitled to travel and subsistence at NHS rates.

3. The criteria for membership of the SDPB are attached.

Further Information, and Note of Interest

4. Further information, and a Note of Interest Form are available on request by telephone (0131 244 2529) or by e-mail to:

NHSGeneralDentalServicesmailbox@scotland.gsi.gov.uk

If you submit a note of interest for this appointment, you will automatically be offered an interview, **subject to meeting certain conditions of appointment as set out in the attached person specification.**

Scottish Government Health Quality and Strategy Directorate
12 February 2015

PERSON SPECIFICATION

Listed below are a number of conditions which apply to this appointment as a dental member with the Scottish Dental Practice Board.

You must:

- live or work in Scotland;
- be a registered dentist;
- demonstrate that you are fully committed to the NHS by spending at least 75% of your working time in each of the last 3 years as a dentist working within the NHS (we will require a written undertaking that this level of commitment will be maintained for each of the next three years); and
- if you are a general dental practitioner, provide service of a good professional standard (your Dental Reference Service reports for the last 3 years will be taken into account).

You must not:

- have been the subject of successful disciplinary or complaints procedures or currently be subject to investigation;
- have been the subject of action for damages which found against you or been convicted of a criminal offence or currently be subject to criminal proceedings;
- have been convicted of fraud or any other financial irregularities; and
- hold any appointment as an office bearer of a NHS Board or Special Health Board.

ESSENTIAL CRITERIA: At interview you must also be able to present:

Skills and Knowledge:

- a good understanding of the rules and regulations that govern general dental services;
- the ability to analyse and review complex issues;
- the ability to weigh-up conflicting opinions and reach your own decisions; and
- the ability to constructively challenge within a board or team setting.

Personal Qualities:

- commitment to considering the patient perspective;
- commitment to the implementation of procedures to prevent and detect fraud and abuse within the NHS;
- commitment to the NHS and a positive approach to the provision of NHS dentistry; and
- commitment to the principles of public life

DESIRABLE CRITERIA: While it is not essential for this role, you might also have one or more of the following:

- experience of serving on a NHS Board committee, e.g. disciplinary or Area Dental Committee;
- experience serving in the voluntary sector, particularly in an organisation with links to the health sector; and/or
- a dental postgraduate qualification.